



August 29, 2010

Dear

Welcome to grade 2, room 108. My name is Mrs. Wing, and I will be your teacher this year. This is my second year at the Elihu Greenwood Leadership Academy, but I have been teaching for more than ten years.

By now, you should have received a letter from Mrs. Wright, the principal. In that letter, parents were asked to call the school to schedule an appointment with me on Thursday or Friday (9/2 or 9/3). If you have not scheduled your appointment, please do so. You may call the school or email me at pwing@boston.k12.ma.us. Also, in that letter was a list of items that your child will need for the school year. In addition to those items (pencils, erasers, a one-inch binder, a box of tissues, and hand sanitizer), I am also requesting that you purchase a sturdy two pocket folder for homework and notices to go home. If you prefer, you can send in \$5, and I will purchase these items for you.

My homework policy is as follows: 2-3 pages of written homework is given every night. Part of the nightly homework assignment will also be to read for 15 minutes. Reading contracts will be sent home every Monday and should be returned on the following Monday. Students should complete the contracts nightly and parents must sign them every night.

On the first day of school, please have your child bring in the items in the letter or the \$5. Lastly, please be sure that you send in a note to let me know how your child will be getting home from school daily (bus or pick-up and who is picking up). If there is ever a change, you will need to send in a note informing me of that.

I have created a website about my classroom. The web address is <http://pwing.wikispaces.com>. I encourage you to visit the site for updates, announcements, and homework assignments. If you have any questions or concerns, please feel free to email me at pwing@boston.k12.ma.us. You may also call me at school at (617) 635-8665 and leave a message.

With your help, we can work together to make this a great year for your child!

Sincerely,